


Newton Dental Wellness  Dr. Michaela Neagu DeSantis, DDS

Welcome To Our Office! To Assist Us In Treating You Please Complete The Following Confidential Forms.

 First Name Middle Last Preferred Name

 Date of Birth Marital Status Social Security Number

 Street Address City State Zip

 Home Phone Cell Phone Work Phone Email

Preferred method for Appointment Reminders? Cell phone Text Email

 Occupation Employer

Whom may we thank for referring you? _____

Emergency Contact

 Name Phone Number Relationship

 Name Phone Number Relationship

| PRIMARY <u>DENTAL</u> INSURANCE | | SECONDARY <u>DENTAL</u> INSURANCE | |
|---------------------------------|-----------------|-----------------------------------|-----------------|
| Subscriber's Name | Date of Birth | Subscriber's Name | Date of Birth |
| Street Address | | Street Address | |
| City | State | Zip | |
| Dental Insurance Company | | Dental Insurance Company | |
| Group # | Subscriber Id.# | Group # | Subscriber Id.# |
| Employer | | Employer | |

DENTAL HISTORY

Reason for seeking care today: ____ Exam ____ Cleaning ____ Specific Problem _____

Please check all that apply:

- | | | |
|--|--|---|
| <input type="radio"/> Toothache | <input type="radio"/> Bad previous dental work | <input type="radio"/> Previous gum treatment |
| <input type="radio"/> Broken filling or tooth | <input type="radio"/> Gums bleed | <input type="radio"/> Previous bite treatment |
| <input type="radio"/> Food catches | <input type="radio"/> Gums tender | <input type="radio"/> Sensitivity to: |
| <input type="radio"/> Loose teeth | <input type="radio"/> Cold sores, fever blisters | a) Cold |
| <input type="radio"/> Floss breaks easily or hurts | <input type="radio"/> Bad taste in mouth | b) Hot |
| <input type="radio"/> Bite or teeth have shifted | <input type="radio"/> Mouth breathe - Difficult | c) Sweets |
| <input type="radio"/> Often bite cheek | <input type="radio"/> Clench or grind teeth | d) Chewing |
| <input type="radio"/> Frequent dry mouth | <input type="radio"/> Jaw joint pain | |
| <input type="radio"/> Concerned about breath | <input type="radio"/> Clicking or popping of jaw | |

MEDICAL HISTORY

Physician's Name: _____ Phone: _____

Have you ever been hospitalized for any reason? (Explain): _____

Are you taking any medications or drugs (including nutritional supplements?) Please list: _____

Are you allergic to penicillin, aspirin, local anesthetics, latex, sulfa, codeine, other? _____

Please check all that apply:

- | | | |
|--|--|---|
| <input type="radio"/> Injury to head or neck | <input type="radio"/> Kidney problems | <input type="radio"/> Stroke |
| <input type="radio"/> Heart problems | <input type="radio"/> Liver problems, jaundice | <input type="radio"/> Epilepsy or Seizures |
| <input type="radio"/> Heart attack | <input type="radio"/> Cirrhosis, Hepatitis | <input type="radio"/> Parkisons |
| <input type="radio"/> Angina | <input type="radio"/> Cancer | <input type="radio"/> Alzheimers |
| <input type="radio"/> Heart murmur | <input type="radio"/> Radiation/ Chemotherapy | <input type="radio"/> Hives, rash, Herpes |
| <input type="radio"/> Scarlet, Rheumatic fever | <input type="radio"/> Respiratory problems | <input type="radio"/> Shortness of breath |
| <input type="radio"/> Mitral valve prolapse | <input type="radio"/> Bloody, persistent cough | <input type="radio"/> Snoring, sleep apnea |
| <input type="radio"/> Irregular heartbeat | <input type="radio"/> Anemia | <input type="radio"/> Easily winded |
| <input type="radio"/> Pacemaker | <input type="radio"/> Sickle cell | <input type="radio"/> No energy |
| <input type="radio"/> High or low blood pressure | <input type="radio"/> Thyroid disease | <input type="radio"/> Fainting or dizzy |
| <input type="radio"/> Artificial joint | <input type="radio"/> Glaucoma | <input type="radio"/> Anxiety or nervous disorder |
| <input type="radio"/> Diabetes | <input type="radio"/> Bleed or bruise easily | <input type="radio"/> Insomnia |
| <input type="radio"/> HIV or AIDS | | |

Any other illnesses not listed above? _____

I will inform this office of any changes in my health status. I certify that the above information is completed and accurate to the best of my knowledge.

Patient Signature: _____ Date: _____



NEWTON DENTAL WELLNESS

93 Union St Ste 408 | NEWTON MA, 02459 | (617) 244-4997

Financial Policy

Our policy is intended to control the ever rising costs of providing dentistry, while still maintaining individualized, quality care for our patients. We believe this policy will prove to be a service to you and your family.

1. Payment by appointment (This lets you spread the payments according to treatment plan).
2. 5% reduction in fees for major services (Prosthetics- Crown, Bridges, Veneers) that are paid in full at first appointment.
3. We accept personal checks, cash, MasterCard, Visa, Discover, and American Express.
4. Insurance on assignment
 - a. We will file the claim for you and will do our very best to maximize your benefits
 - b. We accept assignment to lower your immediate out-of-pocket expenditures
 - c. We ask that you take care of your estimated portion of payment and any yearly deductible at the time of service, while we file the claim at the same time.
 - d. We allow 60 days for the insurance to pay the claim, after 60 days the remainder becomes your responsibility.

Cancellations- We ask that patients call our office at least 24 hours prior to scheduled appointment to cancel/reschedule.

A fee of \$50 is assessed for patients who miss or cancel more than once in a calendar year without a 24-hour notice.

There is a \$35 fee for returned checks.

This policy will meet the needs of most families in our practice. We want to be flexible in these changing times and we will gladly answer any questions or concerns that you may have.

X

Patient Signature

Date

(Please complete the back)



Newton Dental Wellness

ACKNOWLEDGEMENT OF RECEIPT OF
NOTICE OF PRIVACY PRACTICES

*** You May Refuse to Sign This Acknowledgment***

I have received a copy of this office's Notice of Privacy Practices.

Print Name: _____

Signature: _____

Date: _____

For Office Use Only

We attempted to obtain written acknowledgement of receipt of our Notice of Privacy Practices, but acknowledgement could not be obtained because:

- Individual refused to sign
 - Communications barriers prohibited obtaining the acknowledgement
 - An emergency situation prevented us from obtaining acknowledgement
 - Other (Please Specify)
-
-
-

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Newton Dental Wellness

PHONE MESSAGE CONSENT FORM

Your dentist(s) and other staff members will, at times, need to contact you. By filling out the information below, we will be better able to serve you.

UNLESS WE HAVE YOUR WRITTEN PERMISSION TO DO SO, WE WILL **NOT**:

- LEAVE MESSAGES WITH ANYONE EXCEPT THE PATIENT OR LEGAL GUARDIAN.
- LEAVE INFORMATION ON AN ANSWERING MACHINE
- LEAVE INFORMATION ON A VOICE MAIL

Please read below and consider carefully whom you want to have access to your dental information.

I _____ give Newton Dental Wellness my permission to leave phone messages regarding my dental care with the following individual(s) and/or answering systems. I fully understand that this consent will remain in effect until revoked in writing.

My cell phone: (_____) _____ - _____ initials _____

My home answering machine/voice mail: (_____) _____ - _____ initials _____

My office/work voice mail: (_____) _____ - _____ initials _____

My dental care may be discussed with the following:

My spouse: _____ at

(_____) _____ - _____ initials _____

Other: _____ at

(_____) _____ - _____ initials _____

Patient Signature

Date